



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, D.C. 20350

IN REPLY REFER TO
OPNAVINST 1550.6A
OP-991B
25 OCT 1973

OPNAV INSTRUCTION 1550.6A

Subj: Review of Navy formal school curricula and instructional literature

Ref: (a) OPNAVINST 1500.21A of 20 Jul 1966, subj: Navy Formal Schools Catalog
(b) SECNAVINST 5600.16 of 2 Nov 1960, subj: Review of official publications; procedures governing

1. Purpose. Prescribe policies and responsibilities for reviewing Navy formal school curricula and instructional literature used in support of Navy training.

2. Cancellation. OPNAV Instruction 1550.6 of 7 January 1971.

3. Scope. The provisions of this directive are applicable to:

a. Curricula for training Navy personnel in school courses identified in the Catalog prescribed by reference (a), or the superseding Catalog of Navy Training Courses, which is in preparation.

b. Instructional literature developed and used in school courses or in self-study programs, for Navy personnel.

4. Background

a. A necessary and important action in conducting training programs is maintaining curricula and instructional literature abreast of the latest developments, innovations, procedures, and technology. Liaison and cooperation between Navy training bureaus, and offices of the Navy, and the prime users of trained personnel are essential in the development and revision of these materials.

b. The provisions of this directive complement those of reference (b) which sets forth policy and prescribes procedures for reviewing all official Department of the Navy publications including those used for training and indoctrinating military personnel.

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5. Policy. All curricula and instructional literature must be accurate, up-to-date and meet an identifiable training requirement. Navy training agencies developing this type of material shall establish procedures which provide for reviews and revisions on a scheduled basis. Technical and professional commands, bureaus, and offices shall provide reviews upon request of a training agent. Fleet Commanders in Chief and other interested "user" commands shall review material in areas of significant interest on a continuing basis and submit recommendations to the agency responsible for the development.

6. Responsibilities. The distribution of responsibilities for preparation of curricula and instructional literature, for technical and professional review, and for "user" review depends upon the specific item under consideration. For example, the Chief of Naval Education and Training prepares certain electronics maintenance training curricula and instructional literature, the Chief of Naval Material provides technical review, and the Fleet Commanders in Chief review from the standpoint of the user of trained personnel. On the other hand, for the training of nurses in their professional duties, the Chief, Bureau of Medicine and Surgery is responsible for preparation of the necessary curricula and instructional literature, for technical review and for the "user" review. Thus, the generalized distribution of responsibilities for initiating and providing review of curricula and instructional literature is:

a. Navy Training Agencies. Commander in Chief U. S. Atlantic Fleet, Commander in Chief U. S. Pacific Fleet, Chief of Naval Education and Training, Chief, Bureau of Medicine and Surgery, Chief of Naval Reserve, and Chief of Naval Material.

(1) Maintain the quality of curricula and instructional literature under their cognizance, including that developed for factory training.

(2) Identify the technical or professional organizations and interested "user" commands for the material developed.

(3) Provide the specific requirements for review including criteria, schedules, and priorities.

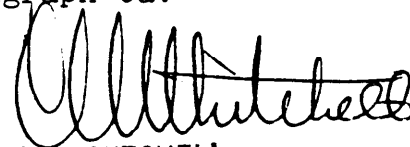
(4) Establish with the cognizant technical or professional and "user" organizations the requirement to review on an appropriate priority basis.

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b. Technical and Professional Commands, Bureaus and Offices. Provide initial and subsequent reviews of curricula and instructional literature when requested by Navy training agencies.

c. "User" Commands (Fleet Commanders in Chief and other principals using curricula and instructional literature in training programs or employing personnel trained with these materials). Review in areas of interest and furnish recommendations to the Navy training agency having cognizance over the materials.

7. Action. Navy training agencies will maintain a continuing program of review and revision of curricula and instructional literature and issue implementing directives to carry out the responsibilities delineated in paragraph 6a.



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